

## Appointment

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**From:** McGuinness, Moira [McGuinness.Moira@epa.gov]  
**Sent:** 4/17/2021 3:44:14 AM  
**To:** Hingeley, Maureen [Hingeley.Maureen@epa.gov]; Grifo, Francesca [Grifo.Francesca@epa.gov]

**Subject:** Review of Onboarding Outline and Assessment Questions  
**Attachments:** Draft Onboarding Video Outline v1.docx; SI Pretest Draft.pptx  
**Location:** Microsoft Teams Meeting

**Start:** 4/20/2021 5:00:00 PM  
**End:** 4/20/2021 5:55:00 PM  
**Show Time As:** Tentative

**Recurrence:** Weekly  
every 2 week(s) on Monday from 2:00 PM to 2:30 PM  
**Required Attendees:** Hingeley, Maureen; Grifo, Francesca

### Objectives

identify what SI is  
identify how SI aligns with work you're doing at EPA  
EPA is a leader in SI  
SI is critical to EPA's mission  
SI is everyone's job and responsibility  
what are individual responsibilities related to SI  
what are the responsibilities of others in terms of SI  
EPA welcomes differing scientific opinions (DSOs), Employees should feel welcome to express DSOs  
who do I contact for assistance  
EPA has a SciO and DSciOs in offices/regions to reach out to  
SciO and DSciOs are available for advice, not just to address lapses in SI  
where can you find resources  
where do I report a lapse in SI

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